1. Personal letter (vv.1-4)
   a. Loved in truth
   b. Prosper – good health – as soul prospers
   c. Faithfulness – walking in the truth
2. Personal observation (vv.5-8)
   a. Show faith by how you serve the brothers
   b. They testify of your love
   c. Accept nothing from pagans
   d. Should support such
3. Personal warning (vv.9-11)
   a. Preeminence – seek first place
   b. Prating – slandering with malicious words
   c. Forbidding others
      i. Not enough he does it on his own
      ii. Forbids others
      iii. Follows through by expelling them
4. Personal testimony (v.12)
   a. Good testimony – qualities of
      i. From everyone
      ii. From those with spiritual insight
      iii. From the truth – his record of behavior
   b. Good testimony brings authority – you know your testimony is true
5. Personal promise (vv.13-14)
   a. Interest in talking about many things
   b. Interest in personal attention – see you – talk face to face
   c. Interest in their welfare – peace be with you
   d. Interest in their person – greet by name